

EHRA is looking for the consultants to develop an interactive online training course on digital services for key population groups that are vulnerable to HIV, including people who use drugs, men who have sex with men, trans* people and women living with HIV.

Eurasian Harm Reduction Association (EHRA) as part of the Eurasian Regional Consortium's project "[Thinking outside the box: overcoming challenges in community advocacy for sustainable and high-quality HIV services](#)" supported by the [Robert Carr Fund](#) for civil society networks (RCF) is looking for qualified providers to develop and conduct interactive online training course on digital services for key populations (people who use drugs, men who have sex with men, trans people and women living with HIV).

TENDER RULES

This tender procedure is a Quality and Cost-based Selection. In accordance with Operational Manual of the Eurasian Harm Reduction Association on the procurement Guidelines, the Organization invites at least three potential providers for any purchase above €1,000. The selection of the successful provider takes into account the quality of the Technical Proposal and the cost of the services.

The total cost of services under this tender should not exceed 26,430 US dollars including taxes.

Type of contract:	Service provision agreement
Deadline for submission of proposal:	May 23, 2021
Email for submission:	igor@harmreductioneurasia.org
Email for questions:	igor@harmreductioneurasia.org until May 20, 2021
Expected starting date of execution:	June 1, 2021
All tasks should be completed before	December 1, 2021

BACKGROUND INFORMATION

Within the framework of the project "Thinking outside the box: overcoming challenges in community advocacy for sustainable and high-quality HIV services", the Eurasian Regional Consortium, consisting of 3 regional non-profit organizations - Eurasian Harm Reduction Association (EHRA), Eurasian Coalition on Health, Rights, Gender and Sexual Diversity (ECOM) and Eurasian Women's Network on AIDS (EWNA) are developing and implementing learning-in-practice cycle on online/digital services for key vulnerable to HIV populations (people who use drugs, men who have sex with men, trans people) and women living with HIV.

Within this cycle in 2020-2021:

- ECOM (1) has developed tool to assess the situation with online/digital healthcare, psychosocial, peer-support or other services for key populations and women living with HIV and needs in those services.
- Based on the assessment, ECOM has drafted a set of best practices of delivering online/digital services for key populations and women living with HIV and a report with recommendations for the introduction in countries of Eurasia.
- EHRA is responsible for development and conduction of **E-course on online/digital services for key populations** and organization of stakeholders meeting on digital services in EECA.

TASKS UNDER THIS TENDER



<https://harmreductioneurasia.org>



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Eurasian Harm Reduction Association
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Tel.: +370 68887975
Registration code: 304470687



@EHRAssociation



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The purpose of the course is to build capacities of peer workers, social workers, psychologists and other specialists who are involved in provision of online/remote services and managers of those programs for better quality of those services. The course should take into account the information, conclusions, and recommendations provided in [THIS](#) technical draft¹ of the executive summary of the Report on Mapping Digital and Remote Healthcare-Social HIV Services for Key Populations in countries of Central, Eastern Europe and Central Asia.

1. **Develop and produce interactive online training course** allowing potential users to progress in an engaging virtual learning environment. Course content and delivery should be designed in the way that participants can complete the course 90% independently. 10% of the course should include mentoring, supervision or coaching support.

The course should contain the following thematic blocks:

- a. role and specifics of digital services in package of services for key populations;
 - b. planning and management of digital services;
 - c. practical skills building to improve provision of quality services;
 - d. safety and confidentiality (for both client and consultant);
 - e. ethics of consultant-client relationship in an online environment.
2. **Place content of the course to existing online course platform:**
<https://ehra.learnworlds.com/home>.
 3. **Pilot the course** and, based on the results of the pilot (feedback from the participants and EHRA), make necessary changes in course design and content.
 4. **Produce scripts/guidelines** for mentors and trainers of the course.

All course materials should be available in Russian and English.

The technical merit of proposals will be evaluated based on the following evaluation criteria.

Criteria	Requirement	Points
1) Technical approach & methodology	<ul style="list-style-type: none"> • A technical proposal highlighting an understanding of the work and tasks, proposed approach and methodology of the course. • A detailed work plan within timeframe. 	50
2) Experience of the proposed team	<p>The following is expected from bidders:</p> <ul style="list-style-type: none"> • Successful proven past experience in performing similar assignments with reference (portfolio). • Individuals or consultant teams proposed for this assignment are required to submit their CVs that meet the qualifications. 	50

Selection of the successful proposal will be based on the best value offered. Technical proposals shall be awarded scores out of the maximum number of points indicated above for each of the criteria. Maximum technical score is required to pass the technical evaluation. A technical proposal which fails to achieve the technical threshold (70 points) will not be considered further.

Cost Evaluation Criteria

¹ https://harmreductioneurasia-my.sharepoint.com/:w:/g/personal/igor_harmreductioneurasia_org/ERGwxX-JzBdGnQxwWbtztsQBa2d1xtyNM8vmJ7TbkPVS1g?e=tGKNBW



Proposals will be evaluated in terms of best value, price and other factors considered. Cost proposals must be submitted in USD. Budget must cover all the services requested in the scope of work.

How to apply

Applicants must submit:

- Technical proposal;
- Cost proposal;
- CVs of individual consultants or teams proposed for this assignment with references to their previous experience in similar tasks;

The subject of the letter is “Digital services course” and subject line of your attachment must be labelled as follows:

- Your name_technical proposal
- Your name_cost proposal

The proposal should be submitted to igor@harmreductioneurasia.org,

Deadline for submission is before 24:00 EET on May 23, 2021.

General terms

Interested vendors should pay attention to the following conditions:

- This RFP shall not be construed as a contract or a commitment of any kind. This RFP in no way obligates the EHRA to award a contract, nor does it commit the EHRA to pay any costs or expenses incurred in the preparation or submission of proposals.
- EHRA will sign an agreement with the winner of the competitive selection. The contract will define a detailed work plan and payment terms.
- EHRA reserves the right (but does not commit itself to obligations) to enter into negotiations with one or more applicants in order to obtain clarifications or additional information, as well as to agree on the timing of work.

If you have any questions or need clarification regarding this Tender, please contact Igor Gordon at igor@harmreductioneurasia.org no later than May 20, 2021.



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