

**THE REGULATIONS OF THE OVERSIGHT ADVISORY BOARD
OF EURASIAN HARM REDUCTION ASSOCIATION (EHRA)**

I. ADVISORY BOARD – GENERAL PROVISIONS

1. Role of the Advisory Board

- 1.1. The Advisory Board is the collegial oversight body of the Association.
- 1.2. The main function of the Advisory Board is to support the Association activities and approaches and help in promotion of the Association's activities and interests on regional and global level.

2. Membership and structure of the Advisory Board

- 2.1. The Advisory Board of the Association is composed from leading global experts and honorable leaders in harm reduction, drug policy, human rights and public health. Board is formed by invitation from the Steering Committee.
- 2.2. The Advisory Board members bring unique knowledge, skills and authority in global development of harm reduction and drug policy which complements the knowledge and skills of the Steering Committee in order to more effectively govern the organization and implement its activities.
- 2.3. The Advisory Board consists of minimum 3 experts. Number of Advisory Board is unlimited and regulated by the Steering Committee in accordance with the Association needs in external support and expertise.
- 2.4. Every expert is invited to the Board for a 3-year term. Number of terms is unlimited, though every next term is agreed with the expert through the invitation from the Steering Committee based on the Association needs and negotiations with the expert.
- 2.5. The Advisory Board consists of the Advisory Board Chairperson and Advisory Board members.
- 2.6. The Advisory Board is meeting online or in-person once a year.
- 2.7. Members may resign their membership at any time on provision of thirty (30) days' notice to the Executive Director of the Association.

3. Responsibilities of the Advisory Board Members

- 3.1. Advisory Board members work on a voluntary basis and do not receive financial compensation for their role within the Advisory Board.
- 3.2. Advisory Board members are committed to support Association activities, acting in a spirit of equality, partnership and transparency.

3.3. The key areas of responsibility of the Advisory Board are as follows:

- a) provide high-level recommendations for development of the strategic plan based on the last scientific findings and best international experience;
- b) suggest directions for the organizational development and ensuring sustainability;
- c) promote Association's activities and interests in the global context of harm reduction, drug policy, human rights and public health.

4. The Chairperson

4.1. The Advisory Board elects a Chairperson.

4.2. The Chair is elected by the members of the Advisory Board till the end of his/her term. With every other new term of earlier elected Chair, the Advisory Board has the right to either prolong his duties, or reelect a new Chair. The decision is taken by a simple majority of the Advisory Board members through online voting.

4.3. The Chair of the Advisory Board is responsible for the following:

- a) leadership of the Advisory Board;
- b) setting the agendas of the Advisory Board meetings with the support from the Steering Committee Chair and the Executive Director;
- c) facilitating discussions at Advisory Board meetings;
- d) maintaining communication with individual Advisory Board members to assess their abilities and ambitions related to their participation in providing support to Association and promotion of the Association interests and activities in the international arena;
- e) identifying Advisory Board members for relevant representation activities;
- f) serving as liaison between the Advisory Board members on the one hand and the Steering Committee and the Executive Director on the other.

4.4. The Chair is elected by members of the Advisory Board at the in-person or online meeting once every three years by anonymous voting and with the majority of voices.

5. Working languages

Working languages of the Advisory Board are English and Russian.

6. Regulations validation

The regulations of the Advisory Board may be adopted by the Steering Committee.

II. ADVISORY BOARD SET-UP AND FUNCTIONING

1. Advisory Board members invitations

1.1. Once the candidate to the Advisory Board is identified by the Steering Committee and the Executive Director, the Steering Committee Chair sends the invitation letter to the candidate to join the Association Advisory Board.

1.2. Once the positive response is received, the candidate is considered a member of the Advisory Board.

1.3. Advisory Board members, invited to join the Advisory Board by the Steering Committee and accepted the invitations, are approved by the General Meeting.

2. Advisory Board meetings

2.1. Once the necessary number of Advisory Board members (minimum 3) is invited and their engagement is confirmed, the first online or in-person meeting of the Advisory Board is conducted.

2.2. Further Advisory Board meetings are organized annually in close connection with the Steering Committee meetings terms.

2.3. The Executive Director is responsible for Advisory Board meetings organization.

2.4. Meeting notification is sent to all Advisory Board members by the Executive Director thirty (30) days before the date of the meeting.

2.5. Advisory Board Chair with the support from the Steering Committee Chair and the Executive Director sets up the agenda of the meeting.

2.6. A quorum is considered achieved if more than half of the Advisory Board members participate in the meeting.

2.7. The Steering Committee Chair sends the protocol of the Steering Committee annual meeting for the information of the Advisory Board members and strategic framework/plan for the Advisory Board recommendations, to be worked out during the Advisory Board annual meeting.

2.8. The Steering Committee Chair, the Executive Director and the Treasurer join the Advisory Board annual online or in-person meeting to provide the Advisory Board with the information on current programmatic and financial status of the Association and to secure guidance on the organizational development and sustainability. Recommendations of the Advisory Board could become a background for relevant Steering Committee decisions.

3. Communications

3.1. The Steering Committee members together with the Executive Director identify key opportunities in the course of the year for the Advisory Board members to promote Association's activities and interests in the global community on harm reduction, drug policy, human rights and public health, and inform the Advisory Board members on these opportunities beforehand via e-mail.

3.2. The Executive Director sends quarterly reports to the Advisory Board members on the key achievements and activities of the Association and potential engagement plan for the Advisory Board members to represent the Association's interest on the regional and international level in the coming quarter via e-mail.

3.3. In case of necessity a teleconference(-s) can be organized in the course of the year with the Advisory Board members to discuss urgent issues.